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MINUTES OF MIGORI MUNICIPAL FULL BOARD MEETING HELD ON 27TH JUNE 2025 IN THE MUNICIPAL BOARDROOM AT 10AM

Attendance

1. Paul Kokelo – Chairman
2. James Ogutu – Member
3. Turphoer Adawo – Member
4. Frank Daniels – Member
5. Willis Aluoch – Member
6. Robert Mandela – Member
7. Spirit Kwamboka – Member
8. Owino Dismas – Manager/Secretary



The meeting commenced at 10:00 a.m. with an opening prayer led by Mr. James Ogutu, seeking wisdom and unity for the deliberations.

Chairman's Opening Remarks

- The Chairman, Mr. Paul Kokelo, welcomed members and emphasized:
- The need for collective responsibility in municipal development.
- The importance of prioritizing projects that directly improve residents' welfare.
- Encouragement to embrace innovation and sustainability in planning.
- A reminder that accountability and transparency must guide all board decisions.

MIN 01/27/06/2025: Reading and Confirmation of Previous Minutes

The Secretary, Mr. Owino Dismas, read the minutes of the previous meeting.

- Minor corrections were noted and incorporated.
- The minutes were confirmed as a true record, proposed by Mrs. Turphoer Adawo and seconded by Mrs. Spirit Kwamboka.
- The Chairman reiterated that confirmed minutes serve as a binding record for follow-up and accountability.

MIN 02/27/06/2025: Matters Arising from Previous Minutes

- Procurement Delays: Members urged the procurement office to fast-track processes to avoid stalling projects.
- Community Engagement: It was agreed that more sensitization forums should be held to involve residents in municipal planning.

- Monitoring and Evaluation: Members stressed the need for quarterly reviews of ongoing projects to ensure efficiency.
- Contractor Performance: Concerns were raised about contractors missing deadlines; stricter penalties were proposed.

MIN 03/27/06/2025: Planning for Next Financial Year Projects

The board discussed and agreed on prioritizing the following:

- Streetlighting: Expansion to cover more trading centers and peri-urban areas. Adoption of solar-powered lights to reduce electricity costs and promote sustainability this would include installation of smart lighting systems with timers and sensors.
- Opening More Municipal Roads: Identification of feeder roads to decongest the town center. Collaboration between county and municipal engineers for proper drainage systems and inclusion of pedestrian walkways and bicycle lanes that would help reduce accidents.
- Completion of Recreational Park: Inclusion of cultural exhibition spaces and amphitheater. Installation of CCTV cameras for security. Development of children's play areas, jogging tracks, and green zones for environmental conservation.

MIN 04/27/06/2025: Follow-up on the proposals on solar powered streetlights for Namba and Marindi Markets

Members noted with concern that the proposals had delayed and raised a need to do a follow-up to determine its status.

- The benefits of solar powered streetlights as observed by the board were included reduced electricity bills, environmental sustainability, and improved security.
- The Manager gave a report that the targeted partners had done the initial communication putting little conditions for the assistance.
- The progress was observed to be adequately good and encouraged the manager to do further consultations for accomplishment of the conditions and ensure faster delivery.
- Members suggested exploring partnerships with more NGOs and development agencies to co-fund more projects.

MIN 05/27/06/2025: Delayed Payment of Board Members' Allowance Arrears

Members expressed dissatisfaction with the prolonged delays and made the following suggestions:

- The manager was told to escalate the matter to the County Treasury instead of waiting for automatic systems response.
- It was agreed that a formal letter of concern be drafted to highlight the impact of delays on board operations.
- A resolution was passed to request monthly updates from the finance office until the arrears are cleared.



MIN 06/27/06/2025: Any Other Business (AOB)

Community Sensitization Forums: Suggested by Mr. Willis Aluoch to improve public awareness of municipal projects.

Youth Engagement: Ms. Spirim Kwamboka proposed partnerships with youth groups for maintenance of public facilities.

Environmental Clean-Up: Mr. Frank Daniels recommended monthly clean-up drives to promote hygiene in the municipality.

ICT Integration: Mr. Robert Mandela suggested digitizing municipal records to improve efficiency and transparency.

There being no other business, the meeting ended at 1:00 p.m. with a closing prayer led by Mr. Willis Aluoch, thanking God for guidance and seeking blessings for successful implementation of resolutions.

The Chairman thanked all members for their active participation and adjourned the meeting.

Proposer:.....

Secunder.....

SECRETARY (Owino Dismas).....

Chairman (Paul Kokelo).....

(Handwritten signatures in blue ink)



