



COUNTY GOVERNMENT OF MIGORI

OFFICE OF THE MUNICIPAL
MANAGER
Tel: +254-059-2092
PO BOX 1172-40405
SUNA – MIGORI, KENYA
E-mail: migoricountygov@gmail.com



AWENDO MUNICIPALITY

**MINUTES OF THE MUNICIPAL BOARD MEETING HELD ON 20TH JANUARY 2025
AT THE MUNICIPAL BOARDROOM, AWENDO MUNICIPALITY BOARDROOM, AT
10:00 A.M.**

Members Present

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| 1. Hon. Florence Abich Oile | Chairperson |
| 2. Mr. Isaack Ochieng Ouko | Vice Chairperson |
| 3. Ms. Beatrice Adongo | Member |
| 4. Josephine Omwanda | Member |
| 5. Mr. John Keno Chol | Member |
| 6. Mr. John Otieno Oswe | Member |
| 7. Ms. Ruth Akinyi Odhiambo | Member |
| 8. Hon. Johnson Omolo Owiro | Member |
| 9. Mr. Mandela Nelson Akong'o | Municipal Manager/ Secretary to the Board |

Absent With Apology

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| 1. Andrew Mwera | Member |
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In Attendance

1. Beaky Sunday Kamagy – Municipal Environment Officer

The Chairperson confirmed that all Municipal Board Members were present, and therefore the meeting had attained the required quorum in accordance with the provisions of the Urban Areas and Cities Act governing Municipal Boards.

Agenda

1. Preliminaries

2. Consideration and Approval of the Awendo Municipality Annual Solid Waste Management Plan FY 2024/2025
3. Discussion on Development Control and Urban Development within the Municipality
4. Any Other Business

MIN. No. 1 FBM/20/2/2025: Preliminaries

The meeting was called to order at 10:00 A.M. with a word of prayer from Mr. John Keno Chol.

The Chairperson welcomed all Board Members and Municipal staff present and thanked them for attending the meeting. She noted that the meeting had been convened to deliberate on key issues affecting environmental management and urban development within the municipality. The Chairperson then invited the Municipal Manager and Secretary to the Board, Mr. Mandela Nelson Akong'o, to guide members through the business of the day.

MIN. No. 2 FBM/20/2/2025: Consideration and Approval of the Awendo Municipality Annual Solid Waste Management Plan FY 2024/2025

The Chairperson invited the Municipal Manager to introduce the proposed Awendo Municipality Solid Waste Management Plan (SWMP) for FY 2024/2025 for consideration by the Board.

The Municipal Manager informed the Board that the Solid Waste Management Plan had been developed in response to the increasing waste management challenges arising from rapid urban growth, population increase, and expansion of commercial activities within the Municipality.

He explained that the plan provides a structured framework to guide the Municipality in improving waste collection efficiency, promoting waste reduction, and ensuring environmentally responsible disposal practices.

The Municipal Environment Officer, Mr. Beaky Sunday Kamagy, was invited to present the key highlights of the plan.

During the presentation, the Board was informed that the Municipality currently has an estimated population of approximately 45,000 residents, generating about 40,000 kilograms of solid waste daily. It was noted that the current waste management system

faces several challenges including inadequate waste collection equipment, limited infrastructure, and insufficient public participation in waste management initiatives.

The proposed plan therefore outlines several strategies aimed at improving the overall waste management system within the municipality. These include:

- Expansion of waste collection services to improve coverage in both residential and commercial areas.
- Installation of additional waste skip bins and improvement of temporary transfer stations.
- Promotion of waste segregation at source to support recycling and composting initiatives.
- Strengthening public awareness campaigns to encourage responsible waste management practices.
- Establishment of recycling and composting initiatives to reduce the amount of waste disposed at the municipal dumpsite.
- Strengthening enforcement mechanisms to curb illegal dumping and improper waste disposal.

Members deliberated extensively on the presentation and acknowledged the importance of the plan in improving sanitation and environmental conditions within the municipality.

The Board further noted that effective solid waste management is critical in ensuring a clean, healthy, and sustainable urban environment and contributes significantly to improved public health and environmental conservation.

Members emphasized the need for increased community participation and stakeholder collaboration, including partnerships with private sector actors and development partners in waste management initiatives.

After deliberations, the Board unanimously approved and adopted the Awendo Municipality Annual Solid Waste Management Plan for FY 2024/2025 and resolved that:

1. The Municipality proceeds with implementation of the Solid Waste Management Plan.
2. Management strengthens public awareness and community engagement initiatives.
3. The Municipality explores partnerships with private sector actors to support waste management initiatives.

4. Adequate financial and human resources be allocated to support implementation of the plan.
5. Periodic monitoring and implementation reports be submitted to the Board.

MIN. No. 3 FBM/20/2/2025: Development Control and Urban Development within the Municipality

The Chairperson invited the Municipal Principal Physical Planner, Ms. Caroline Njagi Mukami, to brief the Board on the status of development control and urban development within the Municipality.

The Physical Planner informed the Board that Awendo Municipality has been experiencing rapid urban expansion, driven by population growth, increasing commercial activities, and development of new residential areas.

She noted that while the growth presents opportunities for economic development, it has also led to several planning and development control challenges including unregulated developments, encroachment on road reserves, and construction activities that do not comply with approved planning standards.

Following the presentation, the Municipal Manager informed the Board that the Municipality had recently observed an increase in illegal developments and construction works being undertaken without prior approval of building plans from the Municipality.

The Manager explained that some developers have been commencing construction without submitting development applications or obtaining the required approvals from the Municipal planning office. This situation has resulted in the emergence of structures that do not conform to zoning regulations, planning standards, and building codes.

The Municipal Manager further informed the Board that enforcement of development control regulations has been significantly constrained due to the lack of enforcement officers within the Municipality, noting that currently the Municipality does not have enforcement personnel dedicated to monitoring and enforcing development control regulations.

He stated that the absence of enforcement officers has limited the Municipality's capacity to effectively monitor ongoing developments, enforce compliance, and take timely action against illegal constructions.

Members expressed concern regarding the increase in unapproved developments and noted that if left unchecked, such developments could undermine orderly urban planning, infrastructure development, and environmental management within the Municipality.

The Board emphasized that proper development control is essential in ensuring orderly growth, protection of public utilities and road reserves, and sustainable urban development.

After deliberations, the Board resolved that:

1. The Municipal Manager should urgently liaise with the County Department of Public Service Management (PSM) to facilitate the deployment of enforcement officers to Awendo Municipality in order to strengthen enforcement of development control regulations.
2. Municipal management should intensify monitoring of ongoing developments within the Municipality to identify and address illegal construction activities.
3. All developers must ensure that building plans are submitted for approval before commencement of construction works.
4. The Municipality should strengthen public awareness on development approval procedures and planning regulations to ensure compliance by developers.
5. Management should present a status report to the Board on development control enforcement during subsequent Board meetings.

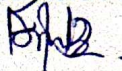
MIN. No. 4 FBM/20/2/2025: Any Other Business (AOB)

There being no further business, the Chairperson thanked members and staff present for their active participation and constructive contributions. The meeting ended at 1:00 P.M. with a word of prayer from Hon. Johnson Omolo Owiro.

Confirmation of Minutes

Chairperson – Municipal Board

Hon. Florence Abich Oile

Signature: 

Municipal Manager

Mr. Mandela Nelson Akong'o

Signature: 