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MINUTES OF THE MIGORI MUNICIPALITY FULL BOARD MEETING ON 15TH OCTOBER 2025 AT 10:00 AM IN THE MUNICIPAL BOARDROOM.

Attendance

1. Paul Kokelo.....Chairman
2. James Ogutumember
3. Willis Aluoch..... member
4. Turphoser Adawo..... member
5. Spirim Kwamboka..... member
6. Robert Mandela.....member
7. Frank Daniel..... Member
8. Owino DismasManager/Secretary:

The chairman brought the meeting to order and the meeting commenced at 10:00 AM with an opening prayer led by Turphoser Adwo.

Agenda Items

1. Reading and Confirmation of Previous Minutes
2. Matters Arising from Previous Minutes
3. Board Briefing on National Government Sponsored Projects
4. Procurement Status of Municipal Activities
5. Training for Board Members and Staff:
6. Any Other Business (AOB)

MIN01/15/10/2025: Reading and Confirmation of Previous Minutes

The minutes of the previous meeting were read by the Secretary and confirmed as a true record of proceedings after proposal by James Ogutu and seconded by Willis Aluoch. Members agreed that minutes should be circulated at least one week before meetings to allow for thorough review.

MIN 02/15/10/2025 :Matters Arising from Previous Minutes

- Follow-up on pending procurement approvals: Members raised concern over slow communication between procurement office and contractors, leading to project procurement delays. Recommendation to establish a Project Oversight Committee to track implementation of resolutions.
- Updates on delayed project reports payments: Proposal to introduce quarterly financial audits for transparency and accountability.

Members emphasized the need for closer collaboration with county treasury to ensure timely release of funds.

MIN 03/15/10/2025: Board Briefing on National Government Sponsored Projects

a) Affordable Housing Project

- Cost: Approximately Kshs 600 Million
- Status: Ongoing construction, foundation and initial blocks completed.
- Benefits: Provision of affordable housing units, reduction of informal settlements, job creation.
- Challenges: Delays in material supply, land acquisition disputes, and funding disbursement timelines.

Members, apart from the above briefs,

1. urged for prioritization of local specialists, technicians and suppliers to boost the local economy.
2. Proposed for the setting aside units for vulnerable groups such as low-income earners, women, youth and persons with disabilities
3. Recommended to integration of green energy solutions (solar water heating, rainwater harvesting).
4. Suggested for the establishment of a housing allocation committee comprising of national, county governments and municipal representatives to ensure fairness and transparency.

b) Municipal Stadium

- Cost: Approximately Kshs 900 Million
- Status: Structural works ongoing, roofing and seating installation in progress.
- Benefits: Promotion of sports and talent development, revenue generation through events, community recreation.
- Challenges: Weather-related delays, contractor capacity issues, and budget adjustments.

Members added the following:

1. recommended inclusion of training facilities and youth academies.
2. Suggestion to partner with sports federations for long-term sustainability.
3. Proposal to allocate space for commercial stalls to generate revenue.

c) Governor's Office

- Cost: Approximately Kshs 134 Million
- Status: Near completion, finishing works ongoing.
- Benefits: Improved administrative efficiency, modern office facilities, enhanced service delivery.
- Challenges: Procurement delays for finishing materials, minor design adjustments.

Members stressed the following:

1. the importance of ensuring accessibility features in the building the stairs and the ramps
2. Proposal to integrate green building technologies for sustainability.
3. Recommended for the allocation of public meeting spaces within the office complex to reduce boardroom costs in hotels and other social places.
4. Suggested inclusion of ICT infrastructure for digital governance.

MIN 04/15/10/2025: Procurement Status of Municipal Activities

- Supply of Goods and Services: Tendering process ongoing, awaiting evaluation reports.
- Development Projects:
 - i. Recreational Park Completion: Landscaping and amenities installation pending.

- ii. Solar-Powered Street Lights: Procurement finalized, installation scheduled to begin next quarter.

Members requested:

1. transparency in tender evaluation to avoid conflict of interest.
2. for timely completion of recreational park to serve as a community hub.
3. For later inclusion of municipal social hall in the park for revenue generation

MIN 05/15/10/2025: Training for Board Members and Staff:

- Scheduled in Kisumu and facilitated by UIG.
- Focus on governance, project management, and compliance.

For the training, members:

1. Recommended that it includes ICT training modules in the program.
2. Suggested to conduct post-training evaluation to measure impact.

MIN 06/15/10/2025: Any Other Business (AOB)

Other than the above agenda items, members made the following:

- Proposal for quarterly community engagement forums, introducing a municipal newsletter for public updates and to create a digital portal for project updates and citizen feedback.
- Request for improved communication channels between the board and municipal residents and to establish a grievance redress mechanism for residents.
- Suggestion to explore partnerships with private investors for future projects, to initiate youth mentorship programs linked to municipal projects and to align municipal projects with the County Integrated Development Plan (CIDP).

Resolutions

The following resolutions were arrived at from the deliberations of the meeting:

- All projects to be closely monitored with quarterly progress reports.
- Procurement processes to be expedited to avoid further delays.
- Training program in Kisumu confirmed and members encouraged to attend.
- Community engagement forums to be piloted starting January 2026.
- Monitoring committee to be established for oversight of resolutions.
- Housing allocation committee to be formed for transparency.
- Board todo the oversight to track procurement and project implementation.

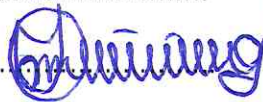
There being no other busuness the meeting was adjourned at 1:30 PM with a closing prayer from Spirim Kwamboka.

Signed:

Proposer.....

Seconder.....

Secretary: (Owino Dismas)...



Chairman: (Paul Kokelo).....



