



MUNICIPALITY OF MIGORI
OFFICE OF THE MUNICIPAL MANAGER
P O Box 195 – 40400
SUNA-MIGORI, KENYA
Tel: +254-720-391-392



MINUTES OF MIGORI MUNICIPALITY FULL BOARD MEETING HELD ON 10/07/2025 IN THE MUNICIPAL BOARDROOM AT 9AM

Attendance

- Paul Kokelo – Chairman
- Robert Mandela – Member
- James Ogutu – Member
- Willis Aluoch – Member
- Turphoser Adawo – Member
- Frank Daniel – Member
- Spirim Kwamboka – Member
- Owino Dismas – Manager/Secretary



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Agenda

1. Reading and confirmation of previous minutes
2. Matters arising from previous minutes
3. Allocation of funds to the year's development projects
4. Board members and staff welfare
5. Any other business

The chairman brought the meeting to order at 9 am and an opening prayer was led by James Ogutu, seeking guidance and wisdom in deliberations. The chairman then welcomed all members to the meeting and expressed appreciation for their continued commitment to the municipality's development. He noted that the year's development budget must be utilized prudently to ensure tangible benefits for the community. He encouraged members to actively participate in discussions and provide constructive input for the success of the municipality.

MIN 01/10/07/2025: READING AND CONFIRMATION OF PREVIOUS MINUTES

The Secretary, Owino Dismas, read the minutes of the previous meeting.

The minutes were confirmed as a true record of proceedings upon proposal by Robert Mandela and seconded by James Ogutu.

MIN 02/10/07/2025: MATTERS ARISING FROM PREVIOUS MINUTES

- Follow-up on pending infrastructure projects was discussed
- The Chairman emphasized timely completion of ongoing works.
- Willis Aluoch raised concerns about delays in procurement processes, which the board agreed to address with relevant departments.

MIN 03/10/07/2025: ALLOCATION OF FUNDS TO THE YEAR'S DEVELOPMENT PROJECTS

- This agenda item was tabled by Mr. Frank Daniel, Chair of the Planning and Strategy Committee.
- The board reviewed the development budget of Kshs 8.6 million.
- Allocations were agreed as follows:
 1. Kshs 4.6 million for completion of the recreational park
 2. Kshs 4 million for installation of solar-powered street lights.
- The board emphasized that these projects should be implemented within the current financial year to maximize community benefit.
- A motion to approve the allocations was moved by Frank Daniel and seconded by Turphoser Adawo. The motion was carried unanimously.

MIN 04/10/07/2025: BOARD MEMBERS AND STAFF WELFARE

- Spirim Kwamboka highlighted the need for improved staff training and capacity building.
- The Chairman proposed leveraging the Urban Institutional Grant (UIG) to support welfare initiatives.
- The board agreed on the following measures:
 1. Organizing training sessions and workshops funded by UIG.
 2. Provision of ICT gadgets (laptops, iPhones, and iPads) to board members and staff under UIG support to enhance efficiency and digital capacity.
- The proposal was adopted with consensus.

MIN 01/10/07/2025: ANY OTHER BUSINESS

- Suggested community sensitization forums to improve public participation in municipal projects.
- The board agreed to schedule quarterly forums.

There being no other business, the meeting ended by a word of prayer Spirim Kwamboka at 12.30 pm thanking God for guidance and seeking blessings for the successful implementation of resolutions.

Signatures

Proposer: _____

Secunder: _____

Secretary: _____

Chairman: Frank Daniel



