



RONGO MUNICIPAL BOARD

Office of the Municipal Manager

Email: Rongomunicipality@migori.go.ke

Website: www.migori.go.ke

Tel: 022690780



MINUTES OF THE RONGO MUNICIPALITY CITIZEN FORUM EVENT HELD 30TH OCTOBER, 2024 AT RONGO MUNICIPAL GROUND

PARTICIPANTS

The forum was attended by representatives from the following groups:

- Officials from Rongo Municipal Administration
- Representatives from the Rongo Municipal Board
- Market traders and informal sector representatives
- Community leaders
- Youth and women groups
- Representatives of persons living with disabilities
- Private sector stakeholders
- Members of the public from various wards within Rongo Municipality

AGENDA

1. Opening and Welcome Remarks
2. Process of Implementing the Rongo Municipal Integrated Development Plan (IDeP)
3. Inclusion of Social and Environmental Impact Issues in the IDeP
4. Strengthening Engagement of the Informal Sector
5. Public–Private Partnership in Municipal Development
6. Protection of Public Land
7. Monitoring and Evaluation Framework for IDeP Projects

MIN 1//10/2024: OPENING OF THE FORUM

The meeting commenced at 10:00 AM with the registration of participants followed by an opening prayer. Mr. David Ore, who organized the forum, welcomed participants and thanked residents, traders, and stakeholders for attending the engagement meeting. He emphasized the importance of citizen participation in shaping development priorities within the municipality. He informed participants that the purpose of the forum was to discuss the implementation of the Rongo Municipal Integrated Development Plan (IDeP) and to provide an opportunity for the public to contribute their views on key development issues affecting the municipality.

MIN 2/10/2024: PROCESS OF IMPLEMENTING THE RONGO MUNICIPAL INTEGRATED DEVELOPMENT PLAN (IDeP)

Municipal officials presented an overview of the implementation process of the Rongo Municipal Integrated Development Plan (IDeP). Participants were informed that the IDeP serves as the municipality's strategic planning framework, guiding development priorities, infrastructure investment, service delivery improvements, and resource mobilization. The presentation highlighted that the implementation process would involve:

- Identification and prioritization of key development projects
- Allocation of financial resources for project implementation
- Coordination with county government departments and development partners
- Continuous public participation and stakeholder engagement

Participants welcomed the initiative and emphasized the importance of ensuring transparency and community involvement during project implementation.

MIN 3/10/2024: INCLUSION OF SOCIAL AND ENVIRONMENTAL IMPACT ISSUES IN THE IDEP

The forum discussed the need to incorporate social and environmental considerations into the implementation of municipal development projects. Participants noted that development activities should ensure:

- Environmental sustainability
- Protection of natural resources
- Proper waste management and sanitation systems
- Social inclusivity and protection of vulnerable groups

It was agreed that environmental and social impact considerations should be integrated into the planning and implementation of all projects under the IDeP to promote sustainable development.

MIN 4/10/2024: STRENGTHENING INFORMAL SECTOR ENGAGEMENT

Participants emphasized the important role played by the informal sector in the local economy, particularly through small businesses, market traders, and service providers. Stakeholders recommended that the municipality should:

- Provide better trading spaces and infrastructure for informal traders
- Engage informal sector representatives in municipal planning processes
- Facilitate training and capacity-building programs for small-scale traders

The forum acknowledged that strengthening engagement with the informal sector would support economic growth and improve livelihoods within the municipality.

MIN 5/10/2024: PUBLIC–PRIVATE PARTNERSHIPS IN DEVELOPMENT

The meeting discussed the potential role of Public–Private Partnerships (PPP) in supporting municipal development. Participants highlighted that partnerships between the municipality and private investors could help mobilize additional resources for infrastructure development, service delivery, and economic growth. It was proposed that the municipality should explore collaborative investment opportunities with private sector partners, particularly in areas such as markets, infrastructure development, and service provision.

MIN 6/10/2024: PROTECTION OF PUBLIC LAND

Participants raised concerns regarding the encroachment and misuse of public land within the municipality. The forum emphasized the need for the municipality to strengthen mechanisms for protecting public land and preventing illegal occupation. Stakeholders recommended that the municipality should:

- Clearly identify and document public land
- Enforce regulations against illegal land occupation
- Promote transparency in land management processes

The municipality assured participants that it would work with relevant authorities to safeguard public land for community development purposes.

MIN 7/10/2024: MONITORING AND EVALUATION FRAMEWORK FOR IDEP PROJECTS

The meeting discussed the importance of establishing a Monitoring and Evaluation (M&E) framework for projects implemented under the IDEP.

Participants emphasized that effective monitoring would help ensure:

- Accountability in project implementation
- Efficient use of public resources
- Timely completion of development projects
- Continuous assessment of project impact

It was agreed that the municipality should develop clear monitoring indicators and reporting mechanisms to track the progress of development projects.

MIN 8/10/2024: RESOLUTIONS AND WAY FORWARD

The forum resolved that:

- The municipality should ensure transparent implementation of the IDEP.

- Social and environmental impact considerations should be integrated into development projects.
- The informal sector should be actively involved in municipal development planning.
- The municipality should promote Public–Private Partnerships to support development initiatives.
- Measures should be taken to protect public land from illegal encroachment.
- A clear Monitoring and Evaluation framework should be established for IDeP projects.

MIN 9/10/2024: CLOSURE

There being no further business, the meeting concluded at **1:00 PM**. Participants were thanked for their active participation and contributions toward strengthening development planning within Rongo Municipality.

PREPARED BY

David Ore

Municipal Manager

Rongo Municipality

Signature: _____

Date: _____

APPROVED BY

Brighton Angienda

Municipal chairperson

Rongo Municipality

Signature: _____

Date: _____