



RONGO MUNICIPAL BOARD

Office of the Municipal Manager

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MINUTES OF THE CITIZEN FORUM, RONGO MUNICIPALITY – FY 2024/2025 HELD ON 28th MAY, 2025 AT Rongo Municipal Hall

1. ATTENDANCE

The forum was attended by a broad spectrum of stakeholders, including:

- Municipal Leadership: Municipal Manager, Chairperson of the Municipal Board, and Heads of Finance, Planning, Works, Environment, and Transport Departments.
- Ward Representatives: Leaders from all wards within the municipality.
- Civil Society Organizations (CSOs): Representatives from local NGOs, community-based organizations, and advocacy groups.
- Business and Trade Stakeholders: Local business owners, market representatives, and informal sector participants.
- Youth and Women Groups: Representatives from youth and women's associations.
- Residents and Community Members: Local residents actively contributing feedback and recommendations.
- Observation: The attendance represented broad and inclusive participation, ensuring that discussions and recommendations reflected the priorities of Rongo Municipality residents.

2. PROCEEDINGS

2.1 Call to Order

The Municipal Manager called the forum to order at 10:00 AM. Opening remarks emphasized the importance of public participation, transparency, and accountability in municipal governance and service delivery.

2.2 Opening Remarks

The Municipal Manager welcomed all participants and outlined the objectives of the forum:

Review progress on the previous public forum resolutions.

- Present updates on environmental cleanliness, infrastructure, and town beautification.
- Discuss removal of illegal structures and bus park management.

- Raise awareness on GRM and gender-inclusive participation.

2.3 Review of the Previous Forum Resolutions and Action Points

- Progress on environmental initiatives, road maintenance, and bus park organization was presented.
- Outstanding issues were identified for follow-up, including continued enforcement of regulations and completion of infrastructure projects.

3. AGENDA DELIBERATIONS

3.1 Clean Environment

- Updates on waste management, community clean-ups, and awareness campaigns were presented.
- Residents acknowledged progress but requested expanded coverage and monitoring.

3.2 Town Beautification and Public Space Development

- Plans for parks, green spaces, street lighting, and pedestrian pathways were shared.
- Stakeholders emphasized continuous community involvement and proposed recognition programs for active participants.

3.3 Infrastructure Development

- Updates on road resurfacing, drainage rehabilitation, and public facility upgrades were provided.
- Stakeholders recommended prioritizing roads to key facilities and supervising contractors for quality assurance.

3.4 Removal of Illegal Structures and Bus Park Control

- Transparent enforcement of planning regulations and improved bus park management were discussed.
- Residents recommended fair enforcement, regular inspections, and clear reporting channels.

3.5 Awareness of GRM and Gender Considerations

- The forum included a session on the Grievance Redress Mechanism, outlining channels for complaints, timelines for resolution, and citizen responsibilities.
- Gender awareness emphasized inclusive participation of women, youth, and vulnerable groups in municipal programs and committees.

3.6 Public Participation and Stakeholder Contributions

- Residents and CSOs provided feedback, applauded progress, and suggested ways to enhance municipal services.

4. RESOLUTIONS

- Continue and strengthen environmental cleanliness initiatives across all wards.
- Implement town beautification programs including green spaces, street upgrades, and market enhancements.
- Prioritize infrastructure development with timely completion and quality supervision.
- Continue enforcement against illegal structures while promoting public awareness.
- Enhance bus park operations for efficiency, safety, and organization.
- Promote GRM usage and ensure gender-inclusive participation in municipal programs.
- Encourage community, CSO, and resident collaboration in municipal initiatives.

5. ACTION POINTS

- Assign responsibility for all agreed initiatives to respective municipal departments.
- Monitor implementation of town beautification, infrastructure, and environmental projects.
- Ensure GRM and gender awareness programs are actively promoted and accessible.
- Prepare progress reports to be reviewed at the Third Quarter Citizen Forum.

6. CLOSURE

The forum was formally closed at 1:00 PM. The Municipal Manager extended a vote of thanks to all participants for their active engagement, constructive feedback, and commitment to promoting inclusive, accountable, and participatory governance in Rongo Municipality.

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Approved by:

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Chairperson, Rongo Municipal Board