



MUNICIPALITY OF MIGORI
OFFICE OF THE MUNICIPAL MANAGER
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MINUTES OF MIGORI MUNICIPALITY FULL BOARD MEETING HELD ON WEDNESDAY 08/05/2024 AT 9AM IN THE MUNICIPAL BOARDROOM.

MEMBERS PRESENT

- | | | |
|---------------------------------|-------|------------------|
| 1. Mr Paul Odhiambo Kokello | _____ | Chairman |
| 2. Mrs Turphoser Adhiambo Adawo | _____ | Ass. Chairperson |
| 3. Mr Frank Akello | _____ | Member |
| 4. Mr Omondi Robert Mandela | _____ | Member |
| 5. Mrs Spirim Kwamboka Oloo | _____ | Member |
| 6. Mr James Ogutu Odindo | _____ | Member |
| 7. Mr Willis Aluoch Aluoch | _____ | Member |
| 8. Owino Dismas Omyango | _____ | Secy Manager |

MEMBERS ABSENT WITH APOLOGY

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|--------------------------|-------|---------------------|
| 1. Mrs Josephine Omwanda | _____ | Director Urban Dev. |
| 2. Mr Andrew Mwera | _____ | Chief Officer |

AGENDA

Preliminaries

1. Reading and confirmation of previous minutes.
2. Matters arising from previous minutes
3. Reports from various committees' deliberations
4. Garbage site behind DTB Bank
5. Adoption of strategic plan and 2024/2025 policies
6. Report on Migori recreational park.
7. May Operations spending
8. Members remarks and adjournment

MIN 01/08/05/2024: READING AND CONFIRMATION OF PREVIOUS MINUTES

The previous minutes were read by the secretary and were proposed by Mr. Willis Aluoch and seconded by Mr James Ogutu as the true reflections of the previous deliberations

MIN 02/08/05/2024: MATTERS ARISING FROM PREVIOUS MINUTES

- The list of proposed KUSP I projects to be done from the savings were observed as not the true list. It was explained that the statement reflected the discussion of previous minutes but not the approvals.
- The inclusion of Marindi Market garbage holding site construction at a cost of Ksh. 1.5M in the minutes raised concerns. The manager explained that it had been mentioned to the board during the meeting in

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which Ksh. 17.5M supplementary budget for infrastructural development was being discussed and allocated as follows:

- ✓ Ksh. 10.5M was for pending bills for Migori recreational park.
- ✓ Ksh. 5.4M was for electrification of New Ombo Modern Market.
- ✓ Ksh. 1.5M was for construction of garbage holding ground at Marindi Market.

Members didn't approve of the garbage site and indicated that it be discussed afresh as the board had not discussed and approved of the site and its budget.

- Members raised concerns of whether procurement procedure was followed during the procurement of Namba solar street lighting and Marindi Market Floodlights. Members were informed that it was well done by the county procurement office and the documents were in the custody of director procurement. The chairman directed that files be availed to the chairman Audit committee for scrutiny.
- On Ombo Market audit, the meeting was informed that the manager had served the Audit committee chair with a list of allottees which was in his possession up to that time of the meeting. The audit had not been done due to its massiveness and need for bigger personnel and the fact that most allottees were not opening their shops due to lack of electricity.
- The meeting was informed that the procurable from recurrent budget were yet to be delivered. Office stationaries were seriously lacking in the office.
- The meeting was also informed that By-Laws draft review could not be done in Mbita as was earlier approved due to lack of funds. It was later done in Country Lodge, a local hotel.

MIN 03/08/05/2024: REPORTS FROM COMMITTEES

The committees were given opportunity to give their reports from various committee deliberations. Minutes from committee meetings were not available except for Technical, Planning, and Training committee which tabled their report and the following were discussed:

- Ombo Market electrification which had gone through many changes in terms of Bill of Quantities. The first one which was over taken by expiry of KPLC quotations period at a cost of 5.4M and was excluding cost of transformer. The bill then changed to Ksh. 7.3M which including the cost of transformer and increased labour cost. The meeting resolved that a transfer of funds from recurrent to development budget be requested to help fund the electricity project. The meeting, though, was informed that a requisition had been done to Chief Officer for Finance and Economic planning through the County Secretary a copy of which was tabled to members.
- Construction, rehabilitation and maintenance of various markets in the municipality were said to be going on. These markets included Kakrao, Anjago, Ragana, Ayego, Gog Jope, Kajakondongo in marindi among others where each member of the technical committee was given responsibility of various markets.
- It was resolved that members be taken around all these markets to see their status and way forward for their growth.

MIN 04/08/05/2024: GARBAGE SITE BEHIND DTB BANK

The meeting was informed that there was need to have the garbage site behind DTB moved to kajakodongo site for its inconveniencing the bank management and the businesses around that area due to its bad smell and delays in its collection to the dumping site. The procurement process had started but not complete.

The meeting observed moving the site from the road behind DTB was an important issue but it had not been discussed in the board and approved. The meeting resolved that:

- A visit by the board be organised to the site and the proposed site where it should be moved to.
- The procurement be put on hold and let the Ombo electrification go through first or both together.

MIN 05/08/05/2024: ADOPTION OF MUNICIPAL STRATEGIC PLAN AND 2025-2025 DEVELOPMENT POLICIES


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It was resolved that the documents be done by the management and presented to the board for approval

MIN 06/08/05/2024: REPORT ON MIGORI RECREATIONAL PARK

The Migori recreational park was being done by three companies:

1. Optex Investment Ltd: this was doing the fencing, constructing gate house, gate and three number gazebos. All had been done simply awaiting finishing. The observable areas that had not been done included:

- Fixing by concrete the chain-link fence on the ground.
- Fixing fisher boards and painting of the gazebos.
- Painting of the gate house. Among others.

It was observed that the company had done over 80% of the contract.

2. Lucrons Investment Co. Ltd: This was to construct an ablution block for the park. At the time of the meeting, it was at the lintel level with a complete septic tank. It was estimated to have done between 50% and 60%.
3. Jodex: this was contracted to do landscaping of the park, construct children play ground, kids swimming structures and resting benches in the park. At the time of the meeting it was observed that this contractor had not reported to the site and had gone against the contract.

The meeting resolved that the contractors that had done part of the work be paid the percentage of the work already done as they are pushed to finish the portion of the remaining work. This resolve was in agreement with the advice from the County Assembly that they be paid for part of the work done.

For Jodex, that has not done anything, the board resolved that its contract be terminated and the board be called to pass a new contract process.

MIN 07/08/05/2024: THE MONTH OF MAY 2024 OFFICE OPERATION SPENDING

The manager informed the board the office operation of Ksh. 1.1M had been received by the office of manager.

The board passed that it be spent as follows:

- Board members' allowances: 80,000 by 7 = 560,000.
- Town cleaner payment (pending): 17,500 by 15 = 262,500.
- Town cleaners(march): 20 by 500 by 21 = 210,000.

TOTAL = 1,032,500/=

The remaining amount of Ksh. 67500/= be spent in the office as office operation.

MIN 08/08/05/2024: MEMBERS REMARKS

Several concerns were brought up by members who requested the chairman to step aside and give the seat to his assistant madam Turphoser Adawo so that they can discuss freely, a request the he accepted readily. Members then brought up the following concerns:

- That members lacked unity and do not speak in one language.
- That the Chairman and the manager had no respect for other board members since there were activities they doing without proper communications to the board.
- Felt that the chair and manager were coluding to extort municipal money such as Ksh. 8.2M for the solar flood light in Marindi and solar street lights in Namba market, Ksh. 1.6M for garbage transfer station in kajakodongo market and Ksh. 273,000 for facilitation of KFS officials to inspect Migori recreational Park which is sitting on KFS land.
- Refusal to organize for seminars and workshops even after the CECM for lands had instructed them to do so.
- Booking appointment with Governor has been hell and the chairman is suspected to be standing on the way of other board members. It had not been successful even after several attempts.

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- The documents are not availed when requested hence suspicion of malpractices.
- Manager being too personal with the chairman technical, training and planning committee Mr Frank Akello.

After lengthy and exhaustive discussion and both chairman and manager given time to explain everything, the members agreed to bury their differences and work as a team by:

- Avoiding negativity towards each other.
- Remaining united amongst themselves avoiding backstabbing and unnecessary gossips.
- It was realized that both manager and Mr Frank were personal to each other and they were advised to avoid such for peaceful coexistence and development.
- The manager promised to try as much as possible to avail the documents.
- Communication was singled out to be key in running the municipal affairs.

The chairman resumed his seat and called for the adjournment of the meeting at 5:15pm and the closing prayer was offered by Mrs Turphoser Adawo.

Proposer.....signature.....

Secunder.....signature.....

Secretary.....signature.....

Chairman.....signature.....



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