



RONGO MUNICIPALITY BOARD

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MINUTES OF THE 2ND MEETING OF FINANCE AND ECONOMIC PLANNING COMMITTEE HELD ON 17TH NOVEMBER 2023 AT RONGO MUNICIPAL BOARDROOM

PRESENT

1. Bishop Joel Nyauche-Chairperson
2. Mr. Jack Otieno Owuor-Member
3. Ms. Margaret R. Omolo- Member
4. Mr. Zachary Onyango Ojwang-Member
5. Mr. David Ore- Municipal Manager/ Secretary

AGENDA

1. Reading and Confirmation of the previous minutes
2. Consideration of the 1st Quarter Expenditure report
3. Consideration of the unpaid bills
4. Consideration of the 2nd quarter activities cost estimates
5. AOB

MIN. NO.	DESCRIPTION	ACTION
Min.1 17/11/2023	<u>Preliminaries</u> The committee chairperson called the meeting to order at 09:00 am. A word of prayer was led by Mr. Zachary Onyango Ojwang. The chairperson then confirmed that the meeting met the quorum and asked the secretary to read through the agenda of the meeting. Mr. Zackary further proposed the adoption of the agenda as read. He was seconded by Ms. Margaret R. Omolo and members unanimously agreed.	
Min. 2 17/11/2023	<u>Reading and Confirmation of the Previous Minutes</u> The secretary read through the minutes of the previous meeting which was held on 29 th	All members

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Signed

Chairperson

Secretary

	<p>August 2023. Mr. Jack Otieno proposed the confirmation of the Minutes as true records of the deliberations and all the members affirmed the same.</p>	
<p>Min 3 17/11/2023</p>	<p align="center"><u>Consideration of the 1st Quarter Expenditure report</u></p> <p>The Municipal Accountant presented a report on the expenditure of the municipality for the quarter ended 30th September 2023. The monthly disbursement to the municipality during the period were as follows; July 2023- Nil August 2023- Ksh 705,120 September 2023- Ksh 706,620 The expenditures were on Administrative and support services costs as well as Board expenses Upon perusal, the committee was satisfied with the report and it was adopted.</p>	
<p>Min 4 17/11/2023</p>	<p align="center"><u>Consideration of the unpaid bills/Allowances</u></p> <p>The Municipal accountant presented a schedule of unpaid bills and expected expenses for consideration by the committee. The pending bills covered Board expenses, and Municipal activities. The summary is as follows: 1st Board- Ksh 360,000 2nd Board- Ksh 820,000 Municipal Activities and Urban Cleaning- Ksh 851,400. The committee interrogated the bills and recommended them for payment subject to availability of funds.</p>	<p>Municipal Manager</p>
<p>Min 5 17/11/2023</p>	<p align="center"><u>Consideration of the 2nd quarter activities cost estimates</u></p> <p>The committee was apprised of the range of activities for the 2nd quarter of the year ending 31st December 2023. After thorough</p>	<p>Municipal Manager</p>

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deliberation on the matter the committee recommended that funds be allocated as follows:

Urban Cleaning exercise- Ksh 301,150

Citizen Fora -Ksh 250,000

Board Allowances- Ksh 820,000

Municipal Activities - 550,250

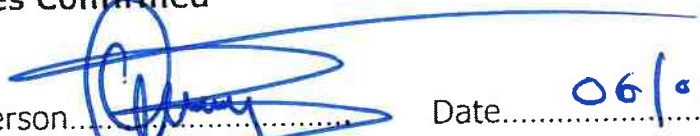
Administrative and support services- Ksh 282,000

There being no other businesses the meeting was adjourned at 11:00 am by a word of prayer from Bishop Joel Nyauche.

Minutes signed for Circulation

Chairman.......... Date..... 06/03/2024.....

Minutes Confirmed

Chairperson.......... Date..... 06/03/2024.....

Secretary.......... Date..... 06/03/2024.....

