



# RONGO MUNICIPALITY BOARD

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## MINUTES OF THE 5TH ORDINARY BOARD MEETING HELD ON 7<sup>TH</sup> NOVEMBER 2023 AT RONGO MUNICIPAL BOARDROOM

### PRESENT

1. Mr. Brighton Owuor Angienda- Chairperson
2. Ms. Faith Ochieng Ooko- Vice Chairperson
3. Mr. Zachary Onyango Ojwang-Member
4. Bishop Joel Okoth Nyauche-Member
5. Mr. Jack Otieno Owuor- Member
6. Ms. Winnie Anyango Ogola-Member
7. Ms. Margaret Roseline Omolo-Member
8. Mr. David Ore- Municipal Manager/ Secretary

### ABSENT

1. CECM-Lands, Housing, Physical Planning and Urban Development
2. Chief Officer- Lands, Housing, Physical Planning and Urban Development

### IN-ATTENDANCE

1. Mr. Alfred Ogundo- Accountant

### AGENDA

1. Reading and Confirmation of the previous minutes
2. Approved Supplementary Budget 1 FY 2023/24
3. Rescheduling of committee meetings
4. Update on the development projects
5. Pending Bills
6. Contracting of Casuals
7. AOB



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Signed: Chairperson

Secretary

MIN. NO.	DESCRIPTION	ACTION
<b>Min.1</b> <b>07/11/2023</b>	<p align="center"><b><u>Preliminaries</u></b></p> <p>The chairperson called the meeting to order at 10:57 am. Ms. Faith Ochieng offered a short word of prayer following which the chairperson confirmed that the meeting had the required quorum.</p> <p>The secretary then read through the agenda of the meeting which all members adopted without amendment.</p>	
<b>Min. 2</b> <b>07/11/2023</b>	<p align="center"><b><u>Reading and Confirmation of the Previous Meeting minutes</u></b></p> <p>The secretary read through the minutes of the 4<sup>th</sup> ordinary meeting held on 27<sup>th</sup> September 2023 at Rongo Municipal Boardroom. The minutes were proposed for confirmation by Ms. Margaret Roseline Omolo and seconded by Mr. Jack Otieno as true records of the deliberations of the meeting.</p>	
<b>Min. 3</b> <b>07/11/2023</b>	<p align="center"><b><u>Matters Arising from the minutes of the previous meeting</u></b></p> <p><b>Min. 4</b>  <b>27/09/2023</b>  <b><u>Status Report of the Municipality</u></b></p> <ul style="list-style-type: none"> <li>• The Meeting recommended that the procurement for the repair of the tractor to be fast-tracked so that the tractor can be used to collect garbage in the municipality</li> <li>• That the scheduled meeting with the subcounty Administrator be held on the same day as that of the MCA for Central Kamagambo. The chairperson to coordinate on the date of the meetings.</li> </ul>	<p>Municipal Manager</p> <p>Chairperson</p>

WIGGON COUNTY GOVERNMENT  
LAND, HOUSING AND URBAN DEVELOPMENT  
MUNICIPAL MANAGER

06 MAR 2024

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*[Signature]*

	<p><b>Min 7</b>  <b>27/09/2023</b>  <u><b>Municipality environmental cleanliness program</b></u></p> <ul style="list-style-type: none"> <li>It was agreed that the casuals will be engaged on rotational basis.</li> </ul>	Municipal Manager
<p><b>Min 4</b>  <b>07/11/2023</b></p>	<p><u><b>Approved Supplementary Budget 1 FY 2023/24</b></u></p> <p>The Municipal Manager presented before the board the approved Supplementary Budget 1 for FY 2023/24. It was observed that the recurrent budget had increased from Ksh 14,294,625 to Ksh 17,544,625 whereas the budget for development was revised from Ksh 5,400,00 to Ksh 10,346,227. The board adopted the approved supplementary budget for implementation.</p>	Municipal Manager
<p><b>Min 5</b>  <b>07/11/2023</b></p>	<p><u><b>Rescheduling of committee meetings</b></u></p> <p>Due to emergence of other unforeseen activities in the calendar of the board, it was resolved that the workplan for the 2<sup>nd</sup> quarter be revised to accommodate the rescheduling of committee meetings as follows</p> <ul style="list-style-type: none"> <li>Finance and Economic Planning- 14<sup>th</sup> Nov. 2023</li> <li>Audit, Risk, Monitoring and Evaluation Committee- 21 Nov. 2023</li> <li>Human Resource and Administration Committee - 28 Nov. 2023</li> <li>Lands, Environment, Urban Planning, And Infrastructure Committee- 4<sup>th</sup> Dec. 2023</li> </ul>	<p>All Board Members</p> <p>Municipal Manager</p>
<p><b>Min 6</b>  <b>07/11/2023</b></p>	<p><u><b>Update on the development projects</b></u></p> <p>The municipal manager informed the meeting that the contractors who were awarded various contracts in the municipality during the previous FY 2022-23 had not commenced works on the ground.</p>	Municipal Manager

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	<p>He informed the Board that a period of more than 3 months had elapsed since the tenders were awarded.</p> <p>After exhaustive deliberations on this matter the Board recommended that the said tenders be canceled for breach of the terms and conditions of the contracts.</p> <p>The board also resolved that the development budget as revised in the approved supplementary budget 1 FY 2023-24 be used to construct a recreational park and rehabilitation of the septic tank at the modern Bus Park at an estimated cost of Ksh 7,346,227 and Ksh 3,000,000 respectively.</p>	
<p>Min 7 07/11/2023</p>	<p style="text-align: center;"><b><u>Pending Bills</u></b></p> <p>The Municipal Accountant presented before the board a Comprehensive list of pending bills and pending allowances for consideration and approval. The board recommended that the matter be presented before the Finance Committee for consideration.</p>	<p>Municipal Manager</p> <p>Finance and Economic planning committee.</p>
<p>Min 8 07/11/2023</p>	<p style="text-align: center;"><b><u>Contracting of Casuals</u></b></p> <p>The board resolved that the engagement of the new casuals which was planned to start from 1<sup>st</sup> December 2023 be postponed to January 2024.</p>	<p>Municipal Board Members</p>

The next meeting would be held on 10<sup>th</sup> January 2024 in Rongo Municipal Board-Room at 10:00 am.

There being no other businesses the meeting was adjourned at 1500Hrs by a word of prayer from Bishop Joel Nyauche.

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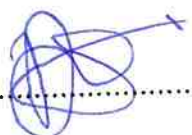
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**Minutes signed for Circulation**

Chairman..... Date.....

**Minutes Confirmed**

Chairperson..... Date.....

Secretary.....  Date..... 06/03/2024



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