

## RONGO MUNICIPALITY BOARD

Office of the Municipal Manager

Email: rongommicipality@migori.go.ke Website: www.migori.go.ke Tel: 020 269 0780 Box 450-40404, Rongo



# MINUTES OF THE 5TH ORDINARY BOARD MEETING HELD ON 7<sup>TH</sup> NOVEMBER 2023 AT RONGO MUNICIPAL BOARDROOM

#### PRESENT

- Mr. Brighton Owuor Angienda- Chairperson
- Ms. Faith Ochieng Ooko- Vice Chairperson
- Mr. Zachary Onyango Ojwang-Member
- Bishop Joel Okoth Nyauche-Member
- 5. Mr. Jack Otieno Owuor- Member
- 6. Ms. Winnie Anyango Ogola-Member
- 7. Ms. Margaret Roseline Omolo-Member
- 8. Mr. David Ore- Municipal Manager/ Secretary

#### ABSENT

- 1. CECM-Lands, Housing, Physical Planning and Urban Development
- Chief Officer- Lands, Housing, Physical Planning and Urban Development

#### IN-ATTENDACE

Mr. Alfred Ogundo- Accountant

#### **AGENDA**

- 1. Reading and Confirmation of the previous minutes
- 2. Approved Supplementary Budget 1 FY 2023/24
- 3. Rescheduling of committee meetings
- Update on the development projects
- Pending Bills
- 6. Contracting of Casuals
- 7. AOB



Pg  1	Signed :	ChairpersonSecretary
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	MIN. NO.	DESCRIPTION	ACTION
	Min.1	<u>Preliminaries</u>	
	07/11/2023	The chairperson called the meeting to order	
		at 10:57 am. Ms. Faith Ochieng offered a	
		short word of prayer following which the	
		chairperson confirmed that the meeting had	
		the required quorum.	
		The secretary then read through the agenda	
		of the meeting which all members adopted	
	_	without amendment.	_
	Min. 2	Reading and Confirmation of the	
	07/11/2023	Previous Meeting minutes	
		The secretary read through the minutes of	
		the 4 <sup>th</sup> ordinary meeting held on 27 <sup>th</sup>	
		September 2023 at Rongo Municipal	
		Boardroom. The minutes were proposed for	
		confirmation by Ms. Margaret Roseline	
		Omolo and seconded by Mr. Jack Otieno as	
		true records of the deliberations of the	
		meeting.	
	Min. 3	Matters Arising from the minutes of	
	07/11/2023	the previous meeting	
		Min. 4	
		27/09/2023	
		Status Report of the Municipality	
		The Meeting recommended that the	Municipal
		procurement for the repair of the	Manager
		tractor to be fast-tracked so that the	
		tractor can be used to collect garbage	
		in the municipality	
	aut 91	That the scheduled meeting with the	
5000	RI COUNTY GOVEVEL	subcounty Administrator be held on	
LAND	RICOUNTY GOVERN HOUSING AND URBAN DEVEL NICIPAL MANA	the same day as that of the MCA for	Chairperson
1	O L MUN LULY		
1		to coordinate on the date of the	
1 5	ONGO MUNICIP	meetings.	
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		Min 7	
		27/09/2023	
		Municipality environmental cleanliness	Municipal
		<u>program</u>	Manager
		<ul> <li>It was agreed that the casuals will be</li> </ul>	-
	- 1	engaged on rotational basis.	
Min 4		<b>Approved Supplementary Budget 1 FY</b>	
07/11/2	2023	2023/24	
		The Municipal Manager presented before the	
		board the approved Supplementary Budget	Municipal
		1 for FY 2023/24.	Manager
		It was observed that the recurrent budget	
		had increased from Ksh 14,294,625 to Ksh	
		17,544,625 whereas the budget for	
1		development was revised from Ksh 5,400,00	
		to Ksh 10,346,227.	
		The board adopted the approved	
		supplementary budget for implementation.	
Min 5		Rescheduling of committee meetings	1
07/11/2	2023		
		Due to emergence of other unforeseen	
		activities in the calendar of the board, it was	All Board
		resolved that the workplan for the 2 <sup>nd</sup>	Members
		quarter be revised to accommodate the	
	- NI	rescheduling of committee meetings as	Municipal
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COUNTYREAMOR	NAGE	Finance and Economic Planning- 14th Nov. 2023	
STOPAL WOO	11.	Audit, Risk, Monitoring and Evaluation	
O 6 MAR 20	الم	Committee- 21 Nov. 2023	
10	CIPAL	Human Resource and Administration Committee - 28 Nov. 2023	
NGO MOS	3000	Lands, Environment, Urban Planning, And	
ONGO MUNI	$\beta$	Infrastructure Committee- 4th Dec. 2023	
	1		
Min 6		Update on the development projects	
07/11/2	2023	The municipal manager informed the	
		meeting that the contractors who were	
		awarded various contracts in the	Municipal
		municipality during the previous FY 2022-23	Manager
		had not commenced works on the ground.	
		had not commenced works on the ground.	

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Signed:

Chairperson.....Secretary....

	He informed the Board that a period of more than 3 months had elapsed since the tenders were awarded.	
	After exhaustive deliberations on this matter the Board recommended that the said tenders be canceled for breach of the terms and conditions of the contracts.	
	The board also resolved that the development budget as revised in the approved supplementary budget 1 FY 2023-24 be used to construct a recreational park and rehabilitation of the septic tank at the modern Bus Park at an estimated cost of Ksh 7,346,227 and Ksh 3,000,000 respectively.	
Min 7 07/11/2023	Pending Bills  The Municipal Accountant presented before the board a Comprehensive list of pending bills and pending allowances for consideration and approval. The board recommended that the matter be presented before the Finance Committee for consideration.	Manager Finance and
Min 8 07/11/2023	Contracting of Casuals  The board resolved that the engagement of the new casuals which was planned to start from 1 <sup>st</sup> December 2023 be postponed to January 2024.	

The next meeting would be held on 10<sup>th</sup> January 2024 in Rongo Municipal Board-Room at 10:00 am.

There being no other businesses the meeting was adjourned at 1500Hrs by a word of prayer from Bishop Joel Nyauche.

MUNICIPAL MANAGE

Section O. MUNICIPALITY P.O. BOX 195.40200.SUNA WIGGI

### Minutes signed for Circulation

Chairman...... Date.....

**Minutes Confirmed** 

Chairperson...... Date.....

Secretary...... Date.....

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Pg | 5 Signed : Chairperson.....Secretary....