



REPUBLIC OF KENYA

MIGORI MUNICIPALITY

MIGORI COUNTY

DEPARTMENT OF PHYSICAL PLANNING & URBAN DEVELOPMENT

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**MINUTES OF MIGORI MUNICIPAL FULL BOARD MEETING HELD ON 16/10/2023 AT 9AM IN THE MUNICIPAL BOARDROOM.**

MEMBERS PRESENT

1. Robert Omondi Mandela.....Chairperson
2. Paul Odhiambo Kokello.....Member
3. Willis Aluoch Aluoch..... member
4. Josphine Omwanda..... member
5. Turphoser Adawo..... vice chairman
6. Spirim Kwamboka Oloo..... member
7. James Ogutu.....member
8. Daniel Frank Akello.....member
9. Owino Dismas Onyango.....manager/secretary

MEMBERS ~~PRESENT~~ WITH APOLOGY

1. Andrew Mwera ..... Chief officer lands, housing, physical planning and urban dev.

AGENDA

1. Reading and confirmation of previous minutes
2. Matters arising from previous minutes
3. Status of implementation of UDG savings expenditure
4. Meeting H.E. the governor
5. Budget
6. Ombo market electrification
7. Citizen forum priority projects in the municipality
8. Approval for the incorporation of Director Josphine Omwanda as CECM alternate member of the board.
9. A.O.B

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*[Handwritten initials]*

MIGORI COUNTY GOVERNMENT  
 LAND, HOUSING AND URBAN DEVELOPMENT  
 MUNICIPAL MANAGER  
 ★ 29 FEB 2024 ★  
 MIGORI MUNICIPALITY  
 P. O. Box 195-40400, SUNA-MIGORI

Chairman brought the meeting to order at 10am and an opening prayer was offered by Mrs. Spirim Kwamboka Oloo. He set members free to deliberate freely and air their issues without hiding anything. He then led members into adoption of the agenda items which was done unanimously.

The chairman welcomed the director physical planning and urban development to the meeting.

#### MIN 01/11/2023: READING AND CONFIRMATION OF PREVIOUS MINUTES

The previous minutes were read by the secretary and were proposed by Mr. James Ogutu and seconded by Paul kokello as the true deliberations of the previous meeting.

#### MIN 02/11/2023: MATTERS ARISING FROM PREVIOUS MINUTES

1. The audit committee was encouraged to organize for a bench marking internally with Migori county departments to learn more on audit procedures and associated laws.
2. A member said there was need for audit policy, human resource policy, budget policy, gender mainstreaming policy be domesticated in board files.
3. Audit committee was mandated to do audit of ombo market to find out which stalls are occupied and operational, occupied but not operational and those not occupied for way forward recommendations and maybe fresh allocations.

#### MIN 03/11/2023: STATUS OF IMPLEMENTATION OF UDG SAVINGS EXPENDITURE.

After lengthy discussions, members agreed that the savings be spent on either of the following as was agreed in the boards previous full board special meeting:

1. Floodlights in the markets
2. Streetlights
3. Non motor able transport (NMT).
4. Garbage skips.

The members suggested that further consultations on the issue be done for better spending.

#### MIN 04/11/2023: MEETING H.E. THE GOVERNOR

Members expressed concerns of the delayed visit to the governor and chairman said he would inform the members immediately after the Nakuru retreat called by H.E. the governor to the executive and chairmen of the municipalities.

The meeting was informed that the memo to be presented was ready, was presented to the board which approved it with amendments. It was confirmed that H.E. the governor also had a desire to meet the municipal boards from Migori, Rongo and Kehancha.

Mr. Paul Odhiambo kokello was mandated by the chair to spearhead the process of the visit and inform the board immediately it goes through.

Mr. Daniel Frank was asked to produce the memo and bind it neatly for presentation to the governor.

*Paul Odhiambo Kokello*  
e. 10.



#### MIN 05/11/2023: BUDGET

The manager took the meeting through the approved supplementary budget and the following were resolved:

1. The manager to do a requisition for members' induction and capacity building, Bylaws review retreat, bench marking trips.
2. Follow the already developed and approved boards program for effective and lawful spending of boards activities allocations.

#### MIN 06/11/2023: OMBO MARKET ELECTRIFICATION

The meeting was informed that the agreement with KPLC on government to government transaction on the transformer to ombo market was almost expiring. On expiry, the cost would increase.

The delay as was explained by the chairman was due to funding and procurement issues. The manager was directed to write a letter to the chief officer finance to request for the fast tracking of the process to secure the open tender to KPLC. The letter was to be copied to CECM Finance, lands, CS and board chair.

#### MIN 07/11/2023: CITIZEN FORUM PRIORITY PROJECTS IN THE MUNICIPALITY.

The manager read out the projects that the public prioritized from the last citizen forum report as follows:

1. Solid and liquid waste management
2. Building of ombo – jua kali bridge
3. Water and sanitary provision in major municipal markets
4. Construction of major municipal roads to bitumen standards e.g.
  - Bridge - Nyasare road
  - Huduma Centre – Ombo Hospital road
  - Osaka – Marindi market – main bridge road.
5. Provision of lighting at Marindi, Ombo and Namba markets

Members resolved that should there be funds available, the <sup>se</sup> projects to be given priority for better citizen service delivery.

#### MIN 08/11/2023: APPROVAL FOR INCOPORATION OF DIRECTOR TO THE BOARD.

The incorporation of director physical planning and urban development as an alternate member of the board to CECM for lands, housing, physical planning and urban development was proposed by Mr. Paul Kokello and seconded by Daniel Frank. It unanimously agreed that she be part of the board and attend the meeting as scheduled.



*Paul Kokello* C.T.O.

MIN 09/11/2023:AOB

There being no other business the meeting ended by a word of prayer from Mr. James Ogutu at 3.30 pm.

Proposer

Name JAMES OGUTU Signature [Signature]

Seconder

Name ALPHONSE NYAMASI Signature [Signature]

Secretary

Name OWINO DISMAS Signature [Signature]

Chairman

Name ROBERT OMONDI signature [Signature]

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