



MUNICIPALITY OF MIGORI
OFFICE OF THE MUNICIPAL MANAGER
P O Box 195 – 40400
SUNA-MIGORI, KENYA
Tel: +254-720-391-392



MINUTES OF MIGORI MUNICIPALITY FULL BOARD MEETING HELD ON MONDAY, 09/09/2024 IN THE MUNICIPAL BOARDROOM AT 9AM.

MEMBERS PRESENT

1. Robert Omindi Mandela	Chairman
2. Turphoser Adhiambo Adawo	Vice chairperson
3. Willis Aluoch Aluoch	Member
4. Spirim Kwamboka Oloo	Member
5. Frank Akello Daniel	Member
6. James Ogutu Odindo	Member
7. Mercy Sao Wankio	CECM/Member
8. Owino Dismas Onyango	SEC/Manager

MEMBERS ABSENT WITH APOLOGY

1. Andrew Mwera	C.O./ Member
2. Josphine Omwanda	Member
3. Paul Odhiambo Kokello	Member

The chairman brought the meeting to order at 9:30 am and the opening prayer was offered by Mrs Spirim Kwamboka Oloo. The chairman then welcomed all members to the meeting and set them freely to deliberate for the betterment of the municipality. The secretary the read out the agenda items as follows:

AGENDA ITEMS

1. Reading and confirmation of the previous minutes
2. Matters arising from the previous minutes
3. Reports from planning and HR committee meetings
4. Construction status of the Kajakodongo market
5. Progress of the municipal development projects and sanitation
6. A.O.B.

The agenda items were proposed by mr. Ogutu Odindo and seconded by Willis Aluoch as appropriate for the Board's discussion.

MIN01/09/09/2024: Reading and confirmation of the previous minutes

C.O.O.

Willis Aluoch



The previous minutes were read by the secretary and were proposed by Turphoser Adawo and seconded by Frank Akello as the true deliberations of the previous meeting.

MIN02/09/09/2024: Matters arising from the previous minutes.

Members were able to raise the following:

From **MIN 02/24/06/2024**: the meeting was informed that Namba and Marindi markets files for solar street lights and Floodlights respectively were available.

From **Min 03/24/06/2024**: the meeting was informed that the court case was put aside for negotiation by the two parties on Kajakodongo market i.e. the county government and the claimants. His Excellency the governor through the chief officer Lands, housing, physical planning and Urban development formed a committee to investigate and come up with a workable way forward towards amicable resolutions of the matter. The committee recommendations were as follows:

1. That the claimants be allocated a full plot of 50ft by 100ft to be plot number 144
2. The plot be sub divided into two to be half plots 144 A and 144 B.
3. Each half plot to have measurements of 25ft by 100ft.

The claimants' representative who was invited by chief officer agreed with the committee that he avails family surveyor to accompany government surveyor to beacon the plot boundaries to hive out their plot and leave the section meant for the government to allocate to traders.

MIN 03/09/09/2024: Report from Planning and Human Resource Committee meetings.

1. The planning committee chairman gave the following report:
 - That the Migori municipality was allocated Kshs 10M for development in the FY 2024-2025 budget from equitable share
 - The committee suggested that the amount be spent as follows:
 - ✓ Opening and gravelling of municipal roads be allocated Kshs 5M
 - ✓ Top up on Ombo Market Electrification be allocated Kshs 2M
 - ✓ Maintenance of existing municipal Roads and drainages be allocated Kshs 3M

The board approved the above projects to be included in the procurement plan for the financial year 2024/25.

The meeting also resolved that there should be a Municipal Master Plan from which yearly plans are drawn.

There arose opportunities towards receiving some donations from some partners including State Department for Housing and Urban Development and Skyward Airlines Ltd.

- ✓ A proposal for the construction of Solar Flood light in the municipality to State Department for Housing and Urban Development

C. O. O.



- ✓ A proposal for the construction of passengers/ boda boda waiting shades to Skywards Airlines. The planning committee was tasked with responsibility of writing the proposals and handing them to the CECM for Lands, Housing, physical planning and Urban Development by 10/10/2024.

It was also suggested that the chair planning to be a member of Okwanyo Estate Conflict Redress Committee (CRC).

2. The Human Resource Committee gave the following report:

- On board members and staff welfare the following were resolved:

- ✓ When one is bereaved, it'll be handled as:

❖ Child	1000/-
❖ Parent	1000/-
❖ Spouse	2000/-
❖ Self	3000/-

The meeting also resolved that the chair HR was to liaise with other municipal HR committee chairmen within the county to form a welfare that covers the whole county municipalities.

On staff establishment, the meeting was informed that the process was on and key staff were being seconded to the municipality. These included: social safeguards officer, Environment officer, Physical Planner and principal Engineer. The physical planner and engineer who had not been engaged would be engaged by PSB after the supplementary 1 of FY 2024-25.

The municipality has 40 casuals working on monthly alternating basis their payments had not been done for the months of July and August.

It was noted that the chairman should have a PF number to facilitate his monthly payment and medical cover.

It was also learnt that the Public Service Board had advertised for 21 casual positions for the municipality to be paid from the municipality budget. It was noted that it would affect the current municipal casuals and a meeting between the municipal board and public service board was proposed to resolve the issue.

MIN 04/09/09/2024: Status of Kajakodongo market construction

The meeting was informed that the following had been done: clearing of the site, levelling of the ground, murrasing and compacting of the ground. The access to the market had been done by constructing two culvert access ways.

The committee responsible for assessment and supervision was in the process of report preparation to facilitate payments.

Garbage holding site had been constructed by department of Environment and was already in use.

The space murrased had been invaded by traders without official allotments, this hampered the process of planning to enable official allotments.



The meeting resolved that the municipality to engage the surveyors from both family and government so as to give the family their plot of 50ft by 100ft and leave the rest for the allocation to traders.

Min 05/09/09/2024: progress of municipal projects and sanitation

The other projects for the municipality apart from the Kajakodongo market was Migori recreational park.

The request by municipality to construct a recreational park in the ombo forest land had already been approved by The Kenya Forest Services Board on 20/06/2024.

The manager had written to the conservator Migori Ecosystem to allow the contractors to the site to continue but had not been allowed.

It was noted that the contractor, Jodex Enterprises ltd had not done anything as far as construction was concerned. The board resolved the contract be terminated even after former waziri advised otherwise.

Min 06/09/09/2024: AOB

There being no other business the meeting end at 12:20 pm by a word of prayer from Willis Aluoch.

PROPOSER

SIGNATURE

SECONDER

SIGNATURE

SECRETARY

SIGNATURE

CHAIRMAN

SIGNATURE



C. O. O.