



RONGO MUNICIPALITY BOARD

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MINUTES OF THE 1ST MEETING OF LANDS, ENVIRONMENT, URBAN PLANNING, AND INFRASTRUCTURE COMMITTEE HELD ON 28TH JULY 2023 AT RONGO MUNICIPAL BOARDROOM

PRESENT

1. Mr. Zachary Onyango Ojwang- Chairperson
2. Ms. Faith Ochieng Ooko- Member
3. Bishop Joel Okoth Nyauche-Member
4. Mr. Jack Otieno Owuor- Member
5. Ms. Winnie Anyango Ogola-Member
6. Mr. David Ore- Municipal Manager/ Secretary

AGENDA

1. Preliminaries
2. Message from Committee chairperson
3. Preparation of Draft Committee Terms of Reference
4. Brief on Kenya Urban Support Program (KUSP 2) Performance Framework
5. AOB

MIN. NO.	DESCRIPTION	ACTION
Min.1 28/07/2023	<u>Preliminaries</u> The committee chairperson called the meeting to order at 08:30 am. A word of prayer was led by Mrs. Faith Ochieng. After establishing that the quorum was met, the chairperson asked the secretary to read through the agenda of the meeting. Mr. Jack Otieno proposed the adoption of the agenda as tabled; he was seconded by Bishop Joel Nyauche.	
Min. 2 28/07/2023	<u>Message from Committee chairperson</u> The chairperson welcomed all the members to the maiden meeting of the committee. He emphasized that the committee has a huge role in creation of order and improvement of livelihood of the municipal residents. He further urged the members to be ready to work.	
Min 3 28/07/2023	<u>Preparation of Draft Committee Terms of Reference</u> As was delegated by the Municipal Board in its 3 rd sitting, the members deliberated on the functions of the committee as guided by the Urban Areas and cities Act, 2011. The members identified the following items as the roles of the Lands, Environment, Urban Planning, And Infrastructure Committee: 1. <i>Development of policies, plans, strategies and programs for the municipality</i> 2. <i>Formulation and Implementation of Integrated Development Plan</i> 3. <i>Controlling land use, land development and zoning by public and private sectors for any purpose, including industry, commerce,</i>	Committee chairperson Municipal Manager

	<i>markets, shopping and other employment centres, residential areas, recreational areas, parks, entertainment, passenger transport, agriculture, and freight and transit stations within the framework of the spatial and master plans for the municipality as may be delegated by the County Government of Migori.</i> <i>4. Promotion and undertaking infrastructural development within the municipality</i> <i>5. Collaborating with county and National government agencies in processing of development applications</i> <i>6. Promotion of safe and healthy environment</i> <i>7. Facilitation and regulation public transport.</i>	
Min 4 28/07/2023	<u>Brief on Kenya Urban Support Program (KUSP 2) Performance Framework</u> The Municipal Manager took members through the Kenya Urban Support Program (KUSP 2) performance framework which contains minimum conditions and performance standards required to access the world bank conditional grant for benefiting municipalities in Kenya. He informed the committee members that a multisectoral approach was required to enable the municipality meet the conditions. The committee urged the manager to coordinate with the Chief officer in charge of Urban development with a view of fast-tracking the pending items.	Municipal Manager Chief Officer for Urban Development

Min 5 28/03/2023	<u>AOB</u> <u>Time Management</u> It was agreed that members should be punctual for the meetings	All members
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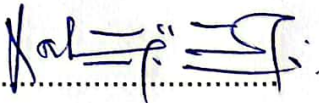
The next meeting would be held on 18th October 2023 in Rongo Municipal Board-Room at 09:00 am.

There being no other businesses the meeting was adjourned at 10:00am by a word of prayer from Ms. Winnie Anyango Ogola.

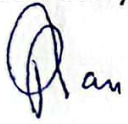
Minutes signed for Circulation

Chairman.......... Date.....28/9/2023.....

Minutes Confirmed

Chairperson.......... Date.....28/9/2023.....

Secretary.......... Date.....28/09/2023.....

 David ORE, MKIP