REPUBLIC OF KENYA

RONGO MUNICIPALITY BOARD

Office of the Municipal Manager
Email: *rongomunicipality@migori.go.ke*
Website: www.migori.go.ke
Tel: 020 269 0780
Box 450-40404, Rongo

RONGO MUNICIPALITY STAFF PROFILES

Introduction

This document provides a detailed profile of the key municipal staff members, highlighting their roles, key responsibilities, and qualifications. The officers listed are integral to the smooth operation and development of the municipality, ensuring the effective implementation of projects, programs, and services aimed at community growth, sustainable development, and public service delivery. Each profile below outlines the expertise and experience of the individuals entrusted with these important roles.

MIGORI COUNTY GOVERNMENT
LAND,HOUSING AND URBAN DEVELOPMENT
MUNICIPAL MANAGER
03 JUN 2024
RONGO MUNICIPALITY
P.O. BOX 195-40400,SUNA-MIGORI

S/No	Name	PF Number	Designation	Key Responsibilities	Key Qualifications
1	David Odhiambo Ore	20160179564	Municipal Manager	• Executing the decisions and functions of Municipal Board • Communicating the decisions of the Board • Writing Minutes of the Board Meetings • Preparing and presenting for approval to the Board of the Municipality, an annual estimate of revenue and expenditure; • Building and maintaining a strong alliance and effective working relationships between the Board and the civil society, private sector, and community-based organizations within Awendo Municipality • Preparing and submitting to the Board an annual report on the	• Bachelor of Arts in Urban and Regional Planning • Certificate in Strategic Leadership Development Programme from KSG. • Certificate in Senior Management Course from KSG. • Certificate in Environment & Social Impact Assessment from JKUAT. • Certificate in Occupational Safety, Health and Environment from JKUAT • Over 12 years of local government administration and urban management experience. • Corporate Member of Kenya Institute of Planners • Member of Architectural Association of kenya

MIGORI COUNTY GOVERNMENT
LAND, HOUSING AND URBAN DEVELOPMENT
MUNICIPAL MANAGER
03 JUN 2024
RONGO MUNICIPALITY
P.O. BOX 195-40400, SUNA-MIGORI

				activities and accomplishments of the Municipality • Exercise supervision over all departments and agencies of the Municipality and coordination of its activities; • Administering and enforcing all Municipality By-laws, resolutions, franchises, leases, contracts, permits, and other Municipality decisions; • Preparing and administering the annual Municipality budget; • Administering Municipality utilities and property; • Promoting cooperation among the Board of the Municipality, staff, and residents in developing Municipality policies and	



				building a sense of community	
2	Benard Oluoch Odero	20140108096	Municipal Accountant	• Manage finances, budgeting, and financial reporting. • Prepare financial statements. • Monitor fund allocation. • Process payments for services. • Advise on financial decisions. • Ensure accuracy in financial records.	• Bachelor of Commerce (B. Com) Accounting. • Certified Public Accountant (CPA-K). • Registered Member of ICPAK • Over 15 years of public sector accounting experience.
3	Evelyne A. Onyango	20150147596	Municipal Environment Officer	• Conduct environmental impact assessments. • Monitor local environmental programs. • Ensure compliance with environmental regulations. • Advice on sustainable development practices. • Promote waste management and conservation.	• Bachelor of Environmental Science. • Certified Environmental Impact Assessment Professional. • Over 10 years in environmental management and assessments.

MIGORI COUNTY GOVERNMENT
LAND, HOUSING AND URBAN DEVELOPMENT
MUNICIPAL MANAGER
03 JUN 2024
RONGO MUNICIPALITY
P.O. BOX 10400, SUNA-MIGORI

4	Lillian Okumu Frazier	2011364506	Municipal Social Development Officer	• Coordinate community welfare programs. • Conduct needs assessments. • Implement social development projects. • Facilitate public consultations. • Address issues like poverty, education, and health. • Support marginalized groups.	• Bachelor's Degree in Sociology, Community Development and Criminology. • Diploma in Community Development & Social works. • Over 13 years managing social programs.
5	Ronald Oluoch Okello	24709085	Municipal Engineer	• Plan, design, and oversee municipal infrastructure projects. • Conduct site inspections and feasibility assessments. • Ensure safety and budget compliance. • Provide technical advice on engineering projects. • Manage maintenance of infrastructure.	• Bachelor of Science in Civil Engineering • Registered Engineer by Engineers Board of Kenya REG No. A3905 • Master's in Project Management (Optional) • Over 13 years post qualification professional experience.

MIGORI COUNTY
LANDS, HOUSING AND URBAN DEVELOPMENT
MUNICIPAL MANAGER
03 JUN 2024
RONGO MUNICIPALITY
P.O. BOX 195 00203 SUNA-MIGORI

6	Peter Okeyo Orimba	24586694	Municipal Principal Planner	• Develop and implement urban and regional planning strategies. • Oversee land-use planning and zoning. • Advise the municipality on urban development proposals. • Ensure alignment with national policies. • Conduct research on land use and population trends.	• PhD Student at University of Nairobi • Master of Arts (Environmental Planning and Management) • Bachelor of Arts (Urban and Reginal Planning) • Corporate Member of Kenya Institute of Planners- 0327C • Registered Physical Planner- RPP 0302 • NEMA Lead Expert • Member of Environmental Institute of Kenya • Over 15 years post qualification professional experience in Urban and Regional Planning
7	Patrick Peter Onyango	20210462565	Physical Planner	• Develop and implement urban and regional planning strategies. • Oversee land-use planning and zoning. • Advise the municipality on urban development proposals. • Ensure alignment with national policies.	• Bachelor of Arts in Urban and Regional Planning • Graduate Member of Kenya Institute of Planners • Over 6 years post qualification professional solution

MIGORI COUNTY GOVERNMENT
LAND, HOUSING AND URBAN DEVELOPMENT
MUNICIPAL MANAGER
07 JUN 2024
RONGO MUNICIPALITY
P.O. BOX 100-40300, SUNA MIGORI

				Conduct research on land use and population trends.	
8	Constancia Akwiri Abutto	20150070894	Municipal Procurement Officer	• Provide general administrative support to the procurement department, including scheduling meetings, preparing correspondence, and maintaining records. • Maintain accurate procurement records, including contracts, purchase orders, and invoices. • Support the preparation of procurement documents, including tenders, quotations, and contracts. • Assist in ensuring that procurement activities comply with relevant laws, regulations, and municipal policies.	• Bachelor's degree in Supply Chain Management & Procurement. • Member Kenya Institute of Supplies Management. • Over 9 years professional experience in procurement.
9	Rodah Adhiambo Nyakwaka	20140029152	Lands Departmental Human Resource Officer	• Supervice and provides HR guidance to staff • Processing of Human Resource statistics. • Preparation of Indents.	• Diploma in Human Resource Management. • 5 years' experience in Human Resource Management.

MIGORI COUNTY ... LAND, HOUSING AND URBAN DEVELOPMENT
MUNICIPAL MANAGER
03 JUN 2024
RONGO MUNICIPALITY
P.O. BOX 1... SUNA-MIGORI

				• Ensuring implementation of PSC and Ministerial Human Resource Management Advisory Committee (MHRMAC) Secretary to Departmental Human Resource Advisory Committee	
10	Alfred Ochieng Ogundo	20180108061	Accountant 1	• Manage finances, budgeting, and financial reporting. • Prepare financial statements. • Monitor fund allocation. • Process payments for services. • Advise on financial decisions. • Ensure accuracy in financial records.	• Certified Public Accountant- 4 • Over 6 years post qualification professional experience

MIGORI COUNTY GOVERNMENT
LAND, HOUSING AND URBAN DEVELOPMENT
MUNICIPAL MANAGER
03 JUN 2024
RONGO MUNICIPALITY
P.O. BOX 195-40400, SUNA-MIGORI